

Data Protection Policy

ODGERS BERNDTSON (Schweiz) AG makes every effort to comply with data protection legislation, as such;

we have devised our own code of conduct on Data Protection of which the main principles are:

1. We only register data for the purposes of our executive consulting activities.
2. We will always obtain from candidates an unambiguous consent before sharing personal data with clients.
3. ODGERS BERNDTSON (Schweiz) AG reserves the right to register an individuals data that we receive, be it solicited for a specific assignment or unsolicited, unless the individual expressly asks for us not to register their details. Only the individuals who we believe we can provide a value to will have the personal and career details registered. Individual's data that we receive who we believe we can not provide any value to will be informed accordingly..
4. ODGERS BERNDTSON (Schweiz) AG will not keep or process sensitive data (revealing political opinions, religious or philosophical beliefs, trade union membership or data concerning and individual's health or sex life).
5. We take appropriate state-of-the-art, technical and organisational security measures to protect data against accidental or unlawful destruction, accidental loss, improper alteration or unauthorized disclosure or access.
6. Individuals whose personal data have been processed by our firm have the right to obtain the following information:
 - whether or not data has been processed
 - the purposes of the processing
 - the recipients to whom data has been disclosedThey are entitled access to all data that is accessible through a computer search under the individual's name and have the right to rectify or delete any data.
7. ODGERS BERNDTSON (Schweiz) AG will meet each request to our best endeavours. Our clients acknowledge that they will adhere to the same standards of data protection.

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